

## YUKON PUBLIC LIBRARIES

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SUBJECT	POLICY NUMBER	EFFECTIVE DATE
Patron Code of Conduct	11	August 2017
		REVISED:
		REVIEWED:

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Yukon Public Libraries strive to provide everyone with equitable access to a wide range of library resources and services in a safe and welcoming environment that is free from discrimination and harassment.

We expect everyone to:

- Be respectful toward staff, visitors, and patrons.
- Behave and communicate with staff and patrons in a considerate manner.
- Be considerate of library property.
- Be law-abiding.
- Be responsible.
- Dress appropriately: shirts and other appropriate attire are to be worn at all times.
- Attend to and supervise children in their care.
- Attend to personal belongings.
- Use washrooms only for their intended purposes.
- Sleeping on library premises is not permitted.

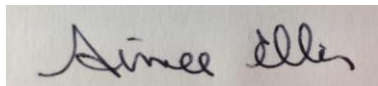
**Threatening, abusive, harassing language, behaviour or actions will not be tolerated.**

**Thank you for ensuring that your actions are consistent with this code. Violation of any provisions of Yukon Public Libraries' Code of Conduct may result in exclusion from the library, suspension of library privileges, cost-recovery for damages, and/or criminal prosecution.**

Examples of expected conduct:

- The library is a scent-free zone.
- The library is a weapon-free zone.
- Library materials, equipment and other property will be treated with care and respect.
- Persons who require supervision will be accompanied by a legal guardian or responsible adult.
- Cell phones or other electronic devices, including headphones, will be used in a respectful manner.
- Food and beverage consumption shall be limited to legal substances.
- Use of tobacco or similar legal products may take place outside of the library at a distance of 5 meters or more from library entrances. Use of these products near air intakes and windows is prohibited. This includes smoking or using tobacco products (such as snuff and chewing tobacco), rolling cigarettes, displaying tobacco products, using vaporizers, or using electronic cigarettes.
- Posters and flyers shall be pre-approved, then posted, by library staff.
- Photographing, filming, video or audio recording in the library may take place with prior consent from the library.
- Aisles and doorways will be kept clear.
- Vehicles or mobility aids used by persons with disabilities are permitted in the library.
- Service animals may accompany their owner into the library. Service animals are animals that have been trained in an official service animal program to perform tasks that assist people with disabilities.
- Bicycles, mopeds, scooters, and similar transportation tools may be stored outside the Library.
- Pets or animals may be restrained outside the library building, at a distance of 5 meters or more from library entrances.
- Library materials shall be used in sanitary locations.
- Patrons shall keep their library card numbers and passwords secret.
- Time limits for Library computers shall be respected.
- Only one person may use a library computer at a time.
- Library patrons will follow staff instructions in the case of fire and other emergencies

**Approved:**



August 10, 2017

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Director, Public Libraries Branch

Date

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